## NOW RECRUITING: CHIEF MEDICAL OFFICER

**Title:** Chief Medical Officer (CMO)

**Opportunity**: SARC is seeking a part-time Chief Medical Officer (CMO); it is anticipated that the CMO will retain their primary institutional/organizational appointment

**Reporting To**: SARC Board of Directors and President & Chief Executive Officer (CEO)

**Location/Effort:** Remote/~4 hours per week (may be adjusted as mutually agreed)

**Interested Candidates**: please submit a 1) cover letter (including a summary of background and experience, reason(s) interested in the position) and 2) curriculum vitae (CV) to Mr. Steven Young, SARC President & CEO, syoung@sarctrials.org

**Position Announcement:** March 8, 2022

**Applicant Submission Deadline:** March 29, 2022

**SARC Overview**: SARC (sarctrials.org) is a non-profit organization (501c3) established in 2003 by the sarcoma research community to bring together the best cancer centers and researchers in the world. SARC provides centralized infrastructure for the coordination and conduct of collaborative research in both childhood and adult sarcoma with the aim of improving outcomes (and ultimately help find a cure) for these rare tumors. Among other accomplishments, SARC has completed 21 innovative clinical trials, with 6 more currently underway.

**Position Summary**: The CMO (a newly created role for SARC) will work in partnership with the CEO and Chief Scientific Officer (CSO) as the leadership team for SARC's overall research strategies with a goal of strengthening SARC's excellence in sarcoma clinical studies. The CMO will help cultivate, support, and oversee SARC's clinical trials, including creating and fostering new ideas for more impactful and accelerated clinical trial design, efficiencies, and outcomes. The CMO will work in concert with the CSO in suggesting mutual goals for all related translational research goals.

**Desired Organizational Leadership Activities for the Chief Medical Officer**

1. Board of Directors (quarterly meeting)
    - Reporting to the Board & CEO, the CMO helps lead, develop, and implement the clinical research direction for SARC.
    - The CMO serves on the Board and communicate statuses and progress updates for SARC clinical trials.
2. Leadership
    - Advises the CEO, and works as a partner with the CSO, in developing and implementing the most promising and state-of-the-art clinical trials and other research initiatives.
    - Provides regular updates to the CEO, CSO, and the Board of Directors on the effectiveness of, and opportunities for, the organization's clinical advances and drug development strategies.

3. Coordination
    - Coordinates and communicates with other senior SARC leadership for setting the clinical research vision for SARC, and for developing and implementing clinical programs that support SARC in achieving its mission of advancing sarcoma therapeutics to a cure for all sarcoma patient subtypes.
    - With the CEO and CSO, helps establish strategic goals for SARC to ensure that the clinical and research activities are complimentary and synergistic with the overall mission of the organization.
    - In coordination with the CEO and CSO, serves as a spokesperson for SARC's clinical research strategies, translating SARC research efforts and capabilities into understandable concepts for diverse audiences, such as the NIH, patient advocates, sarcoma clinicians and other clinical development partners, and to scientists and natural collaborators such as biopharmaceutical and profiling/imaging companies.
    - With the CSO, coordinates workshops and symposia for sarcoma discovery/translational science and clinical research.
    - Partners with the CSO on the dissemination of sarcoma scientific and clinical advances by assisting with organization of SARC semiannual membership meetings and other sarcoma and broad oncology conferences and meetings.
    - Joins members of SARC's leadership to represent the organization at international oncology forums and conferences.
4. Scientific Steering Committee/Trials
    - Serves on the SARC Scientific Steering Committee (meets monthly) to prioritize innovative state-of-the-art SARC clinical trials.
    - With SARC's Scientific Steering Committee, participates in the review, planning and implementation of clinical trials including evaluating hypothesis, objectives, study design, feasibility, regulatory requirements and identifying medical and logistical problems that may impede the study.
    - Works with investigators and sponsors to identify new compounds to bring into SARC's pipeline and develop innovative clinical trials.
    - Works with the CEO on expected timelines for commencement and completion of clinical trials and related studies.
5. Medical Monitor (for SARC-sponsored clinical trials; may be a separate role, as is it currently—to be determined)
    - Review serious adverse events (SAE) reports.
    - Chair the Clinical Trials Review Call (meets monthly) with the Principal Investigators of SARC-sponsored trials and SARC's Research Project Managers (RPM).
    - Conducts bi-weekly calls with the RPMs. Provides expert medical advice on the potential impact of SAEs on ongoing research. Reviews SAE reports. Assists in the preparation of SAE reports submitted to the FDA and/or the investigational agent providers.

- Evaluates annual Investigational New Drug (IND) reports for medical safety findings to the FDA.
- Provides medical expertise in protocol follow up stages in the areas of subject safety and protection, reliability of study endpoint data. Makes appropriate recommendations to ensure trials are conducted according to protocol.
- Provides clinical and scientific expertise to assist in communications with the FDA, other government and non-government agencies, pharmaceutical companies, Data Safety Monitoring Boards, and other stakeholders.

6. Regulatory Compliance and Quality Assurance
    - Provides clinical expertise to assist in developing new drug applications to the FDA.
    - With the CEO, helps ensure proper reporting, monitoring, and management of patient enrollment along with accountability to collaborating scientists and physicians.
7. Fundraising/Development
    - With the CEO and CSO, identifies funding mechanisms that harness SARC expertise in applying for, administering, and supporting high-budget programs with excellence in sarcoma research, biostatistics, pathology, and clinical trials.
    - Supports outreach and cultivation of sarcoma advocacy groups and potential new SARC philanthropic and industry donors.
8. Education and Career Development
    - Partners with the CSO and CEO supporting and expanding the SARC Career Advancement Program for new clinical and scientific investigators and mentoring programs for young researchers to obtain their first NIH R01 award.
    - With the CEO and CSO, develops educational programs for researchers, clinicians, and/or patients/lay audiences (e.g., the *Animated Patient* series).
9. NCI Cooperative Groups/Domestic and International Collaborations
    - Cultivates relationships with sarcoma clinical researchers at NIH-designated Cancer Centers and academic medical centers.
    - Coordinates SARC clinical initiatives with NCI cooperative groups, advocacy groups and NCI, and with national sarcoma groups in the Americas, Europe, and Australasia and across the sarcoma community.
    - Helps ensure optimal and continuing support for SARC multi-institutional, multi-project grant programs, including SPOREs (Specialized Program of Research Excellence) and Program Project Grants.

**Personal & Professional Attributes**

- Strong medical and clinical experience including robust understanding of management of sarcoma clinical trials and drug development.
- Ability to orchestrate strategic partnerships and collaborations between multiple parties.
- Flexibility and enthusiasm for multitasking; able to work in an entrepreneurial, fast-moving environment, while also driving toward research and clinical solutions.

- Ability to establish and grow pharmaceutical, biotech, donor, and patient relationships.
- Demonstrate exceptional written and verbal skills. Comfortable with public speaking for both scientific and nonscientific audiences.
- Demonstrated excellence in navigating the NIH and other prominent research organizations to further advocate for sarcoma clinical research toward improving patient outcomes.
- Strong record of high-profile research presentations.
- Field-leading expertise in sarcoma clinical studies and clinical care.
- Demonstrated commitment to career development in sarcoma research.
- Expertise in scientific and clinical challenges for both adult and pediatric sarcomas.
- Evinces a palpable and credible passion for the cancer/sarcoma science community and will use this to persuade and motivate others to support a mission driven agenda.
- Ability to build sarcoma research coalitions, including those with diverse constituencies, and develop appropriate action plans on critical issues confronting progress in the treatment of sarcomas.
- Experience and/or commitment to assisting with new fundraising strategies, particularly those whose success is rooted in sarcoma clinical research excellence. Commitment to growing the financial base of the organization with sustainable and recurring sources of revenues.
- Strong communication and negotiating skills.

**Qualifications:**

- M.D./D.O. required, preferred training in medical oncology (sarcoma)
- ≥7-10 years' experience in medical practice/industry
- Pharmaceutical or pharmaceutical consulting experience desirable
- Experience in phase I-III clinical trial management and drug development
- Strategic and innovative thinker